



# Student Organization President Training

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# Overview

Topics that will be discussed in this training:

Role of President

Responsibilities of the President

Management vs Leadership

Relational Leadership Styles



# Role of Organization President

Role is different than responsibilities

- Provide strong leadership for the organization
- Work with, collaborate, and support your Executive Board
- Provide strategic direction for the organization
- Ensure the organization follows its mission, policies, and procedures







# Responsibilities of President

Responsibilities vary organization to organization. Every organization should have position responsibilities laid out in their organization constitution.





# Examples of President responsibilities



- Presides at all meetings of the organization
- Calls special meetings of the organization
- Schedules all practices, meetings, and other activities of the organization
- Obtains appropriate facilities for organization activities
- Appoints committee chairs
- Applies for and completes annual registration forms
- Attends required meetings for registered student organizations



- Remains fair and impartial during organization decision making processes
- Votes in cases where there is a tie
- Coordinates elections
- Maintain official organization memorabilia, property, or records
- Recruit new members
- Make sure members feel valued and connected to the organization
- Liaison between organization and University officials



- Figurehead/face of the organizationGrooms and recruits future organization leaders
- Represents organization at official functions
- Sends and receives correspondence on behalf of the organization
- Maintains contact with organization advisor, organization alumni, and any affiliated University department or national organization
- Prepares and files any reports



# Management vs Leadership



## Management

- Control of a group or organization to accomplish a goal
  - Diminishing the voice of membership
- Power and authority driven



## Leadership

- The ability to influence, motivate, and enable others to contribute toward organization goals
  - Empowering your membership
- Influence and inspiration

driven

# Finding that perfect balance

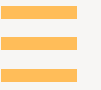


“Management without leadership encourages an uninspired style; leadership without management encourages a disconnected style.” – Gosling & Mintzberg



As President, it is important to find a balance between leading your organization and managing your organization. For example, inspiring members to create an event, but holding members accountable when they don't do their job, or seeking member input on goals for the year but resolving conflict when there are disagreements.

# Relational Leadership Styles



1

## Transformative Leadership

A process where leaders and followers raise one another to higher levels of morality and motivation.

2

## Servant Leadership

Viewing self as a servant or steward and joining with the goal of serving others to make a difference.

3

## Followership

Members are not sheep, but rather co-adventurers who are committed to the organization and need to be empowered, honored for their contributions, and valued for their role they take in helping the organization achieve its goals.

08. “Leadership is a relational and ethical process of people together attempting to accomplish a positive change.” – Komives, Lucas, & McMahon





# Examples using these styles as President



## Transformative Leadership

Motivate organization members to achieve goals, individually, and as an organization. Ensure your members are benefitting from the experience they are gaining being a part of the organization.



## Servant Leadership

If your organization is hosting an event, don't just show up; be present, help the members who created the program and ensure they are supported during the event.



## Followership

Recognize members for what they accomplish, big or small, and tell your members that you value them. Sometimes the President needs to allow others to lead and share the spotlight.

# How to Effectively Lead a Team

## Make time to lead

Invest time into your role. Be visible. Be supportive. Review your workload, don't just focus on your tasks; focus on being available.

## Get to know your team

Presentations are communication tools that can be used as demonstrations, lectures, speeches, reports, and more.

## Communicate!

Keep communication open, build relationships through communication, invest time in members and show interest by engaging them. Articulate clear expectations so everybody has an understanding.

## Lead by Example

Think about behaviors you expect from your members and role model those behaviors. Do not fake it though, if you try and fake behaviors, you will lose trust and credibility. Be open, honest, and compassionate.

## Reward the good and learn from the bad

Recognize those performing well and be timely in addressing poor performance. Look for the best in people and understand mistakes happen. Learn from them and determine how they can be prevented in the future. Praise in public, criticize in private.

## Delegate

Trust your members and empower them to do tasks in the organization. As President, you do not need to do everything in the organization.

## Be decisive

Don't procrastinate on decisions. Gather information to make an educated, informed decision. Don't be afraid to seek help. Do not defer difficult decisions, it changes how you are viewed as a leader.

## Enjoy it!

Being President can be challenging, but overall it is very rewarding. Heading up an organization that works well and delivers results is a great feeling!





If you have any  
questions at all

Don't hesitate to ask.

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